|  |  |  |  |
| --- | --- | --- | --- |
|  | **YEDITEPE UNIVERSITY**  **FACULTY OF HEALTH SCIENCES**  **DEPARTMENT OF NURSING**  **PUKO CYCLE WORKFLOW CHART** | **Document number** |  |
| **Release date** |  |
| **Revision Number** |  |
| **Page Number** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Workflow Steps** | | **Responsible** | **Related Document** |
| As a result of the feedback (qualitative and quantitative data, scales used) and analyzes received from internal and external stakeholders, the areas that need improvement and development are determined. | | * Accreditation Board * Education and Curriculum Commission * Improvement Development Commission * Assessment and Evaluation Commission * Student and Alumni Monitoring Committee * Laboratory and Clinical Applications Commission | * Theoretical Course Student Feedback Questionnaires * Course File Control Chart * External Stakeholder Satisfaction Survey * Student Satisfaction Survey * Instructor Satisfaction Survey * Measurement and Evaluation Form * Individuals Receiving Health Care Services Semi-Structured Interview Form * Alumni Questionnaire Form * Student Focus group interviews semi-structured interview form * Peer Counseling Evaluation Form * Clinical Guidance Nurse graduate Student Evaluation Form * Community Opinion Survey * Performance Indicator tracking plan * Program evaluation follow-up plan |
|  | |  |  |
| Reports on the areas that need improvement and development are received from the commissions related to the Performance Indicator Follow-up Plan and Program Evaluation Follow-up Plan. | | * Improvement Development Commission | * Reports from committees |
|  | |  |  |
| Issues that need improvement and development are prioritized | | * Improvement Development Commission | * Performance Indicator tracking plan * Program evaluation follow-up plan |
|  | |  |  |
| Responsible commissions are determined according to the relevant improvement area and presented to the Accreditation commission. | | * Improvement Development Commission * Accreditation Board | * meeting reports * internal correspondence |
|  | |  |  |
| Relevant commissions convey the results of Continuous Improvement Activities to the Improvement Development Commission. | | * Relevant Commission | * Continuous Improvement Action Plan |
|  | |  |  |
| The evaluations and success indicators of the improvement and development activities after one semester/year are examined. | | * Improvement Development Commission | * Continuous Improvement Action Plan |
|  | |  |  |
| 1. If the improvement activities are considered sufficient and sufficient success indicators are obtained in the check phase, the annual PUKO cycle is closed. | 2. If the improvement activities are not considered sufficient and/or sufficient success indicators cannot be obtained at the check stage, the next academic year PDCA cycle is taken to the planning stage with new improvement plans containing revisions. | * Improvement Development Commission * Accreditation Board | * internal correspondence |