**YEDITEPE UNIVERSITY**

**FACULTY OF HEALTH SCIENCES**

**PHYSIOTHERAPY AND REHABILITATION DEPARTMENT**

**INTERNSHIP (CLINICAL STUDY) INSTRUCTION**

**PURPOSE AND CONTENT**

**CLAUSE 1:**

The purpose of this instruction is to designate/determine the procedures of the internships to be held in the end of the fourth (4th) and sixth (6th) and during the seventh (7th) and eighth (8th) semesters by the students of Yeditepe University, Faculty of Health Sciences, Department of Physiotherapy and Rehabilitation.

**INTERNSHIP (CLINICAL STUDY) OBLIGATION**

**CLAUSE 2:**

Each student is obliged to perform their compulsory internships in the health institutions/clinics approved by the Department in order to gain experiences of clinical studies, develop practical skills and adapt to professional career/life. Students are subject to the clauses of this instruction during their internships.

**INSTITUTIONS OF THE INTERNSHIPS (CLINICAL STUDIES)**

**CLAUSE 3:**

1. Yeditepe University, Faculty of Health Sciences, Physiotherapy and Rehabilitation Department students are performed their internships (clinical studies) in clinics of Yeditepe University or in health institutions/clinics approved by the Department and Dean.
2. The end of the fourth (4) and sixth (6) semester internships should be performed in domestic or foreign health institutions/clinics, the seventh (8) and eighth (8) semester internships should be performed in health institutions/clinics in Istanbul. During the seventh (7) and eighth (8) semester internships are performed in a total of 6 institutions in the fields of Orthopedic Rehabilitation, Neurological Rehabilitation, Cardiopulmonary Rehabilitation and Pediatric Rehabilitation.

**INTERNSHIPS (CLINICAL STUDIES) DURATIONS**

**CLAUSE 4**:

The students are obliged to continue their internship 20 working days at the end of the 4th semester and the 6th semester. Unless the Department makes a new decision, the internships of the 7th and 8th semesters (28 weeks in total) are performed during the education and training period.

**REQUIREMENTS FOR THE INTERNSHIPS (CLINICAL STUDIES)**

**CLAUSE 5:**

1. The students who have taken vocational courses can intern. The fourth (4) semester internships can be performed at Yeditepe University Hospital or health institutions/clinics approved by the Department. If the student wants to intern at a health institutions/clinics other than the health institutions/clinics that the Department approves, he / she must submit/declare this with a petition to the Deparment. The convenience of the internship’s (clinical study) institutions/clinics depends on the Department's decision.

For the sixth (6) semester internship, if the student wants to intern at a institutions/clinics other than the health institutions/clinics that the Department approves, he / she must submit/declare this with their petition and acceptance documents given by the institutions/clinics. They complete their internship in the health institutions/clinics accepted by the Department and bring the relevant documents to the Head of Deparment.

The students who cannot document that they have successfully completed their internships at the end of the fourth (4) and sixth (6) semesters, cannot continue their 7th and 8th semester internships (clinical studies).

1. In order to intern the seventh (7) and eighth (8) semester internship, the student must have taken and passed the vocational courses. However, when the student has courses to be taken from other semesters, he / she may be allowed to perform internship (clinical study) to the extent that the student's credit and overall general point average (GPA) under guidance of the advisor of student.

**OBLIGATION TO CONTINUE INTERNSHIPS ( CLINICAL STUDIES)**

**CLAUSE 6:**

1. It is compulsory to attend the fourth (4) and sixth (6) semester internships. If the students do not go to the internship (clinical study) without excuse, they have to compensate by adding the number of days they are absent at the end of the internship (clinical study).
2. Students are obliged to continue the seventh (7) and eighth (8) semester internships (clinical studies) during their internship (clinical study) periods.
3. For any reason, students who are more than 20% absent in an internship will get FF grade from that course. Students who are more than 20% absent in the internship are not admitted to the final exam.

**RESPONSIBILITIES OF INTERNS IN INTERNSHIPS (CLINICAL STUDIES)**

**CLAUSE 7:**

1. The student must comply with the internship program prepared by the Department.
2. The internship (clinical study) period is irrevocable without the approval/permission of the Head of Department.
3. The student must perform the tasks required for internships in a timely and complete manner.
4. The Clinical Working File (Annex 1) given to the student by the Department must fill out on a daily basis.
5. Every student conducting clinical studies is obliged to obey the working and safety rules of the institution and to pay attention to the place, tools, materials and equipments used. Any responsibility arising from the failure to fulfill these obligations rests with the student.
6. The student is also subject to the provisions of the Disciplinary Regulations for Students of Higher Education Institutions.
7. The students must comply with professional ethical principles and the rules of the place where the clinical studies are conducted.

**EVALUATION OF THE INTERNSHIP (CLINICAL STUDY)**

**CLAUSE 8:**

Evaluation of internship (clinical study) is considered as follows:

1. At the end the internship (clinical studies) of the fourth (4) and sixth (6) semesters, the students receive the official documents (Annex 1, Annex 2) signed by the physiotherapist (supervisor) indicating that they have successfully completed the clinical studies. They are obliged to submit these documents to the Head of Department.
2. In the seventh (7) and eighth (8) semesters internships (clinical studies), students are obliged to document their success by taking a written and practical examination at the end of the internship (clinical study) period. The percentage of theoretical exams on passmark is 25% and the percentage of practical exams on passmark is 75%.

The students who fulfill the requirements are considered to have successfully completed their internship (clinical study) credit. They are obliged to repeat the intenships (clinical studies) that they have failed, in accordance with the condition/provision/decision of attendance. The student who is successful as a result of the internship (clinical study) repetition receives the internship (clinical study) credit.

**GENERAL PROVISIONS**

**CLAUSE 9:**

The issues not included in this directive are decided by the Department Board and the Dean upon the suggestions of the internship (clinical study) supervisors.

**EXECUTIVE**

**CLAUSE 10:**

This directive is executed by the Department's Internship Committee and Dean on behalf of Yeditepe University, Faculty of Health Sciences, Department of Physiotherapy and Rehabilitation.