YEDITEPE UNIVERSITY

2021-2022 ACADEMIC YEAR SPRING SEMESTER

**HORIZONTAL TRANSITION BASIC PRINCIPLES AND RULES ACCORDING TO CENTRAL PLACEMENT POINTS**

**General rules**

1. For Transfer applications based on Central Placement Scores, it is required that the student's placement score in the type of score valid for the program they want to pass, as of the year they entered the central exam and enrolled in the program they were placed in, must be equal to or higher than the lowest score of the program to which the student wishes to transfer.
2. **Law** School

The lowest **150 000th in 2015, 2016 and 2017** ÖSYS

The lowest **190 000th in 2018, 2019** YKS

The lowest **125 000th in 2020, 2021** YKS

**architecture** programs

The lowest **200 000th in 2016 and 2017** ÖSYS

The lowest **250 000th place in 2018, 2019, 2020, 2021** YKS

**engineering** programs

The lowest **240 000th in 2016 and 2017** ÖSYS

The lowest **300 000th in 2018, 2019, 2020, 2021** YKS

**Teaching** (including Guidance and Counseling) programs

Lowest **240 000th in 2017** ÖSYS

The lowest **300 000th in 2018, 2019, 2020, 2021** YKS

Ranking candidates can apply.

1. Students who registered according to the results of the Special Talent Exam will be able to apply if they meet the conditions specified in the 1st article. However, it is not possible to transfer between undergraduate programs that admit students according to the results of the Special Talent Exam, based on the central system scores.
2. According to their central placement scores, those who do not enroll in a higher education program in Turkey, those who enter YKS/ÖSYS and do not prefer any higher education program in Turkey, those who start their education in foreign higher education institutions with their own means, and those who are in student status are not eligible to apply for horizontal transfer according to their central placement scores. .
3. Central Placement Scores can be made to intermediate classes, including the preparatory class and senior year of undergraduate and associate degree programs, provided that they are registered in higher education institutions in the 2021-2022 academic year fall semester and before.
4. If the number of candidates who meet the condition mentioned in the 1st article above does not exceed 20% of the total quota of the relevant program in the YKS/OSYS Guide for the year in which the application is made, all registrations are made. Horizontal Transfer quota for any program based on Central Placement Scores is determined over the total quota for each class in the YKS/ÖSYS guide of the relevant year. In case the number of candidates is more than the quota, the registration of the candidates as many as the quota is carried out, starting with the candidate with the highest YKS/ÖSYS placement score.
5. Horizontal Transfer based on Central Placement Points can be used for once. However, those who transfer through this way have the right to return to the program placed by OSYM in later periods.

**Teaching Time**

1. The time spent outside the foreign language preparatory class before the transfer is included in the teaching period.

**Application Conditions**

1. Applications are made to the Registrar's Office with the Horizontal Transfer Application Form according to Yeditepe University Central Placement Scores.
2. In the evaluation of applications, GPA etc. Regardless of the conditions, only the central placement scores and achievement ranks mentioned in the 1st and 2nd items above are taken into account.
3. If there are special conditions required for enrollment in the program in the YKS/OSYS Guide, these conditions must be met.
4. Horizontal transfer applications of those who have passed more than two semesters for undergraduate programs and more than one semester for associate degree programs, and those who have been dismissed from a higher education institution with a disciplinary penalty, are not accepted.
5. Frozen registration does not prevent you from taking advantage of the right to transfer.

**Exceptions**

1. The DGS scores of the candidates who want to transfer from the program in which the graduates of Vocational Schools and Open Education Associate Degree Programs are placed according to the results of the Vertical Transfer Exam (DGS) to Undergraduate Education are taken into account.
2. MTOK programs can benefit from central transfer procedures if they meet the conditions in article 1.
3. If the Yeditepe University program for which lateral transfer is desired is not included in the YKS/ÖSYS guide in the year in which the candidate is placed, lateral transfer cannot be made.
4. If the program applied by students studying in intermediate classes is not included in the YKS/ÖSYS guide of the year applied, the total quota in the YKS/ÖSYS guide of the year in which the student is placed through the central system is taken into account.
5. In applications for lateral transfer to intermediate classes, the adaptation of the candidates is made by the relevant faculty/school boards.

**Scholarship Conditions**

**19.** Based on Central Placement Scores

1. A student who makes an Inter-institutional Transfer has to pay the entire tuition fee.
2. In intra-institutional Transfer applications, Yeditepe University's scholarship continues if it is equal to or higher than the lowest score of the program in the same scholarship category to which the student is transferred, as of the year the student enters the central exam and registers for the scholarship program.

**Foreign Language Knowledge**

**20. In**  addition to the above-mentioned conditions, the proficiency of foreign language knowledge will be checked for those enrolled in a program whose language of instruction is Turkish and those who will transfer to the preparatory class of Yeditepe University or the first semester of the first year of the relevant program.

Candidates for English proficiency,

* To have a TOEFL (computer based total 213; paper based total 550, internet based total 79) document accepted by the university (These documents are valid for 2 years from the date of receipt)

or

* Those who do not present an international English exam result will be accepted by Yeditepe University English Preparatory Department on **January 20, 2022 .** Having passed the English Proficiency Exam held at 11:00 on Thursday.

required. Regarding the international exam for which the university accepts its equivalence, from which institutions the exam is taken, delivery of the result documents to the 7050 institution code of Yeditepe University by the relevant exam center, etc. For information about the conditions, it is necessary to apply to Yeditepe University English Preparatory School Coordinator.

Candidates who will not meet the above conditions and will transfer to the preparatory class or the first year of the relevant program must attend the English Preparatory Program in order to start the program.

**For example,**

1. whose **language of instruction is Turkish** *(even if the YKS/ÖSYS Higher Education Programs and Quotas Guide of the year in which the registered program has the conditions See 21* \* *or See 46 \* )*
	1. Those who apply for lateral transfer to the **first year will take the proficiency exam** and if they are not successful in the exam, they will continue to the foreign language preparatory program,
	2. Those who apply for lateral transfer to **intermediate classes will take the proficiency exam** and if they are not successful in the exam, their applications will not be accepted as they do not have the right to continue the foreign language preparatory program.
2. **Instruction Language** is English*In a program (for those with an English phrase in the name of the program placed in the YKS/ÖSYS Placement Document of the year in which the registered program is placed, and with the condition of See 21 \* or 15 \* and See 28 \* in the YKS / ÖSYS* Higher *Education Programs and Quotas Guide )*
	1. Those who are **studying** in the preparatory class or who have **just finished the preparatory class will take the proficiency exam** and if they are not successful in the exam, they will continue to the foreign language preparatory program.
	2. Candidates who have completed at least one semester of education and have a transcript, who apply for lateral transfer to **intermediate classes , are not obliged to take the foreign language proficiency exam** .
3. whose **language of instruction is at least 30% English (See 21** *\* or 15 \* and See 86 \* in the YKS/ÖSYS Higher Education Programs and Quotas Guide of the year in which the registered program is* placed *)*
4. In the lateral transfer to the **Faculty of Law ,**
	* 1. Those who are **studying** in the preparatory class or who have **just finished the preparatory class will take the proficiency exam** and if they are not successful in the exam, they will continue to the foreign language preparatory program.
		2. Among the candidates who have completed at least one semester and have a transcript in the program they are placed in, those who apply for lateral transfer to **intermediate classes do not have to take the foreign language proficiency exam** .

**b.** In case of lateral transfer to any program **other than the** Faculty of **Law**

* + 1. Those who are **studying** in the preparatory class or who have **just finished the preparatory class will take the proficiency exam** and if they are not successful in the exam, they will continue to the foreign language preparatory program.
		2. Those who apply for lateral transfer to **intermediate classes will take the proficiency exam** and if they are not successful in the exam, their applications will not be accepted as they do not have the right to continue the foreign language preparatory program.

languages of instruction are **German** , **French** and **Russian** , the conditions listed above are determined separately for each of the relevant languages.

**Evaluation Procedures**

**21.**  Application files are sent by the Registrar's Office to the relevant Faculty Deans/School Directorates. The commissions formed by the Faculty/School Administrative Boards take into account the applications, the candidates' central placement exam results and the other criteria listed above. finalizes it and reports it to the Registrar's Office.

**Reporting Results**

**22.**  Horizontal Transfer evaluation results according to Central Placement Score are announced on the university's website.

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*\** See. 15 One-year compulsory English Preparatory Program is applied. Preparatory Class is not included in the years shown in the education period column. Those who pass the English Proficiency Exam are admitted directly to the first class. The provisions of the "Regulation on Foreign Language Teaching in Higher Education Institutions and the Principles to be Followed in Teaching in a Foreign Language" are applied to the students.

 See. 21 The compulsory one-year English Preparatory Program is applied, and those who pass the English Proficiency Exam at the end of the program are registered for the first year directly. English Preparatory Class is not included in the years shown in the teaching period column. accepted by the university

1. certifying that he/she has been successful in one of the national and/or international foreign language exams at the level determined by the university,
2. Those who are successful in the English Proficiency Exam to be held at the beginning of the academic year by the university

 they are admitted directly to the first class. The provisions of the "Regulation on Foreign Language Teaching in Higher Education Institutions and the Principles to be Followed in Teaching in a Foreign Language" are applied to the students.

 See. 28 The language of instruction is English.

 See. 46 Students can apply for a one-year English Preparatory Program within the quota. The duration of the preparatory program is not included in the years shown in the education period column.

See. 86 The language of instruction in this program is at least 30% English.

**BAŞVURU TARİHİ ve YERİ**

Başvurular, belgeler tamamlanmış olarak en geç **19 Ocak 2022** Çarşamba günü mesai bitimine kadar aşağıdaki adrese şahsen yapılacaktır. Eksik belgeli başvurular işleme alınmayacaktır. Başvurunun reddi halinde evrak ve başvuru ücreti geri verilmez.

**Adres**

YEDİTEPE ÜNİVERSİTESİ

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