**FIRST PART**

PURPOSE, SCOPE, BASIS AND DEFINITIONS

**Article 1. OBJECTIVE:** The purpose of this directive is to determine the principles, responsibilities, principles, rules and methods regarding the planning and execution of career counseling activities for Yeditepe University Faculty of Health Sciences Nursing Department students.

**Article 2. SCOPE:** This directive covers the procedures and principles of Yeditepe University Faculty of Health Sciences Nursing Department regarding making the relevant decisions as the career counseling committee, planning and implementing the activities to be carried out on career counseling.

**Article 3. BASIS**

The working principles of the committee have been determined in line with the guidelines and regulations listed below:

* Yeditepe University Associate and Undergraduate Education Regulations and related legislation,
* Turkish Higher Education Qualifications Framework 6th Level,
* Nursing Law No. 6283,
* Nursing Regulation published in the Official Gazette No. 27515 ,
* “Additional Regulation on the Amendment of Nursing Regulation” published in the Official Gazette No. 27910,
* “Regulation on the Determination of the Minimum Education Conditions for Doctorate, Nursing, Midwifery, Dentistry, Veterinary, Pharmacy and Architecture Education Programs” published in the Official Gazette No. 26775 ,
* Nursing National Core Education Program (HUÇEP),
* Nursing Education Programs Evaluation and Accreditation Board (HEPDAK),
* Higher Education Quality Board, <https://yokak.gov.tr/>
* Yeditepe University Quality Directorate, <https://kalite.yeditepe.edu.tr/>
* Framework Regulation on Applied Education in Higher Education published in the Official Gazette dated 17/6/2021 and numbered 31514 ,
* Presidential Human Resources Office “Career Planning Course Sample Curriculum”

**Article 4. DEFINITIONS:** In this directive;

**4.1. Career Counseling** : All of the activities carried out by the faculty members of the Nursing Department to guide students at every grade level to determine their careers in accordance with their own intelligence, personality, knowledge, skills, abilities and competencies, to prepare them for professional life, to answer their questions about their career development and expectations. ,

**4.2. Career Counselor:** Refers to the faculty member of the Nursing Department who conducts Career Counseling activities.

**SECOND PART**

WORKING PRINCIPLES

**Article 5:** In this article, the working principles of career counseling are explained.

**5.1.** The Career Counseling Program is run by the faculty members of the Nursing Department.

**5.2.** At the beginning of each academic year, the Student and Alumni Committee organizes an evaluation meeting with the faculty members who will provide Career Counseling, and the process of assigning the faculty member, necessary improvement-development activities and classes is organized as a committee member.

**5.3.** Career counselors meet with the students in the class they are interested in to discuss the questions and problems of the students, and to answer their questions about their career development and education life.

**5.4.** The topics discussed during the meeting and the list of participation are recorded.

**5.5** . By learning the feedback, suggestions and problems of the students about the department, career enhancing activities are organized according to their needs.

**5.6.** In order to introduce professionals from different fields of study to students and to give them the opportunity to share their experiences, “Meeting Professionals Activities” are planned with the participation of all class students.

**5.7.** Students are encouraged to attend career days organized by the University's "Career Development and Alumni Communication" unit.

**5.8.** Students are encouraged to participate in the “Interview with Alumni” activities organized by the Student and Alumni Committee.

**THIRD PART**

CASES WITH NO PROVISION

**Article 6:** In cases where there is no provision in this article, the way to be followed is explained.

In cases where there is no provision in the procedures and principles in this Career Counseling Directive, the Accreditation Board is consulted and the final decision is determined by the board.

**CHAPTER FOUR**

FINAL PROVISIONS

**Article 7:** This “Career Counseling Directive” comes into effect with the approval of the Dean of Yeditepe University Faculty of Health Sciences.

**Article 8:** This directive is executed by Yeditepe University, Head of Nursing Department.

**Career Counseling Program Members**

Assist. Prof. Sevim Şen: 4th Class Career Counselor

Assist. Prof. Member Aylin Akça Sümengen : 3rd Class Career Counselor

Instructor Sibel Afacan Karaman: 2nd Class Career Counselor

Assist. Prof. Member Işıl Işık: 1st Class Career Counselor